

Center Name: Roswell ASP/Missouri Ave Elem			Address: 700 W. Deming Roswell, NM 88203			Phone: (575)623-9438					
License Number: 155890	Issue Date: 11/21/2016	Expiration Date: 11/20/2017	Type: 2 Star Child Care Center			Status: Licensed					
Capacity						Census					
Over Age 2:	150	Under Age 2:	0	Night Care:	0	Playground:	150	Over 2:	13	Under 2:	0
Days and Hours of Operation											
Morning		<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>			
Opening Times:							Closed	Closed			
Closing Times:											
Afternoon		<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>			
Opening Times:		03:00 PM	03:00 PM	01:45 PM	03:00 PM	03:00 PM					
Closing Times:		05:30 PM	05:30 PM	05:30 PM	05:30 PM	05:30 PM					
# of Classrooms: 1		Purpose: Semi-Annual			Date: 04/21/2017			Time: 3:12			
Comments											
Staff files and survey review performed on 04/28/2017.											
During the survey a situation arose with an unruly child. Teachers came into the room, from the school, unsolicited to "assist" the ASP staff members. This escalated the child's behaviors and caused some turmoil and stress to all of the children. The ASP staff members remained calm but are encouraged to make sure the teachers are not stepping in causing any further unnecessary stress.											

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

Licensure	
8.16.2.40 A LICENSING REQUIREMENTS	Compliance
8.16.2.40 B CAPACITY OF A PROGRAM	Compliance
8.16.2.40 C, D INCIDENT REPORTING REQUIREMENTS	Compliance
Administrative Requirements	
8.16.2.41 A ADMINISTRATION RECORDS <u>Deficiencies</u> The program failed to display in a prominent place the [Current Child Care Out of School Time State Regulations]. Regulation: 8.16.2.41A <u>Corrective Action Plan</u> The program will post the missing item(s). Date to be Completed: 05/19/2017	Non-compliance
8.16.2.41 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	Compliance
8.16.2.41 C PARENT HANDBOOK	Compliance
8.16.2.41 D, 8.16.2.42 D CHILDREN'S RECORDS	Non-compliance

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Administrative Requirements		
<p><u>Deficiencies</u> Of the 16 children's records reviewed, 5 is/are missing the date the child first attended the program. See Children's Records 8.16.2.41 form for the child(ren) with missing information. Regulation: 8.16.2.41D(1)(d)</p> <p><u>Corrective Action Plan</u> The first attendance date will be added and the program will review all children's records to ensure complete information is on file. Date to be Completed: 05/21/2017</p>		
8.16.2.41 E PERSONNEL RECORDS		Compliance
8.16.2.41 F PERSONNEL HANDBOOK		Compliance
Personnel & Staffing		
8.16.2.42 A PERSONNEL AND STAFFING REQUIREMENTS		Compliance
8.16.2.42 B STAFF QUALIFICATIONS		Compliance
8.16.2.42 C TRAINING		Compliance
Services & Care of Children		
8.16.2.43 A GUIDANCE		Compliance
8.16.2.43 B PHYSICAL ENVIRONMENT		Compliance
8.16.2.43 C SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT		Compliance
8.16.2.43 D EQUIPMENT AND PROGRAM		Compliance
8.16.2.43 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS		Compliance
8.16.2.43 G SWIMMING, WADING AND WATER		N/A
8.16.2.43 H FIELD TRIPS		Compliance
8.16.2.43 F OUTDOOR PLAY AREAS		Compliance
Food Service		
8.16.2.44 B MEALS AND SNACKS		Compliance
8.16.2.44 C KITCHENS		N/A
Health & Safety Requirements		
8.16.2.45 A HYGIENE		Compliance
8.16.2.45 B FIRST AID REQUIREMENTS		Compliance
8.16.2.45 C MEDICATION		Compliance
8.16.2.45 D ILLNESSES		Compliance
8.16.2.46 A-H TRANSPORTATION REQUIREMENTS		Compliance
Buildings, Grounds & Safety		
8.16.2.47 A HOUSEKEEPING		Compliance

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Buildings, Grounds & Safety		
8.16.2.47 B PEST CONTROL		Compliance
8.16.2.47 C MECHANICAL SYSTEMS		Compliance
8.16.2.47 D LIGHTING, LIGHTING FIXTURES AND ELECTRICAL		Compliance
8.16.2.47 E EXITS AND WINDOWS		Compliance
8.16.2.47 F TOILET AND BATHING FACILITIES		Compliance
8.16.2.47 G SAFETY COMPLIANCE		Compliance
8.16.2.47 H SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES		Compliance
8.16.2.47 G, I PETS		N/A

Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.

Allen Anderson 3:53

04/21/2017

Mary Dawe

04/21/2017

Surveyor: Allen Anderson	Date	Facility Rep: Mary Dawe	Date
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